



ENGAGE 2019

NER AREA 4'S PREMIER TRAINING EVENT

OCTOBER 18-20, 2019
CUSTALOGA TOWN SCOUT RESERVATION



Presented By:
**Northeast Region Area 4
Venturing Officers'
Association**



REGISTRATION & PARTICIPANT GUIDE

NER A4 VOA ENGAGE 2019

The Area 4 VOA is hosting an immersive, engaging training event like no, like no other:

ENGAGE 2019

Join the experience October 18-20, 2019 at Custaloga Town Scout Reservation, French Creek Council, BSA.

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LETTER FROM THE NER A4 PRESIDENT

Dear Venturers and Advisors,

I invite all of you to join the Area 4 Venturing Officers Association for a weekend of training and fellowship! Engage is a phenomenal opportunity for crews/troops and crew/troop members to make friends, learn something new, and enjoy a weekend. As always, the training opportunities at Engage have changed from what was offered last year. We are always looking to provide new opportunities to the Venturing & Scouting communities.

You will notice this year, we have added two brand new trainings, Position Training and Leave NO Trace Trainer. These were two trainings requested and suggested by Venturers like YOU! Due to the fact that training is a vital aspect to the Venturing and Scouting programs, we encourage ideas for future training offerings. If you have any ideas of trainings you would like to see offered in the future, please let myself or Bonnie Hubauer know.

Engage kicks off on Friday evening in the Dining Hall with food, fellowship, and games. Some of the trainings will begin on Friday night as well. We will provide several games and activities for everyone to join in on. Saturday morning, the experience continues. During the day, trainings will be taking place all over camp. We have a few evening fun activities being planned as well. We will also have a youth meeting for all Venturers to discuss ideas for Quad 2020. We love to hear about everyone's ideas! Sunday will mostly be cleaning up to leave, but we will have a religious service following breakfast.

Myself and the other officers thank you for participating in this great event! If you have any questions about registering for the event or if any questions arise during the event don't hesitate to contact me or Bonnie Hubauer. We look forward to seeing you all soon!

Yours in Venturing,

Lauren F. Comly
Area 4 Venturing President
LFCOMLY@gmail.com

Bonnie Hubauer
Area 4 Area Advisor
bonnie@hubauer.com

GENERAL REGISTRATION AND PROGRAM INFORMATION

**All registrations must be received by October 4, 2019.
Fee: \$45 (+\$8 if you are attending First Aid/CPR/AED)**

The fee covers all meals, lodging, and training materials unless you are attending First Aid/CPR/AED. The cost for that is an additional \$8.

If you are planning to attend ENGAGE 2019 or thinking about it, please send us an email at engage@ne4venturing.org.

This will help us to notify you of program updates and important information to assist you in preparing to attend this sensational event.

We will notify you of program updates, and important information to assist your preparation. If you have questions or any special needs, please contact us so we can make arrangements. It's our goal to make Engage 2019 accessible and inclusive, so we will be sure to listen to your concerns and accommodate your needs.

Please visit our Facebook page for information about this year's event and pictures from past events.
<http://www.facebook.com/ne4avo>

We would like to thank our 2019 host council, French Creek Council, including their volunteers and staff for their help and support for the upcoming ENGAGE event. To learn more about French Creek Council please visit <http://www.frenchcreek-bsa.org>.

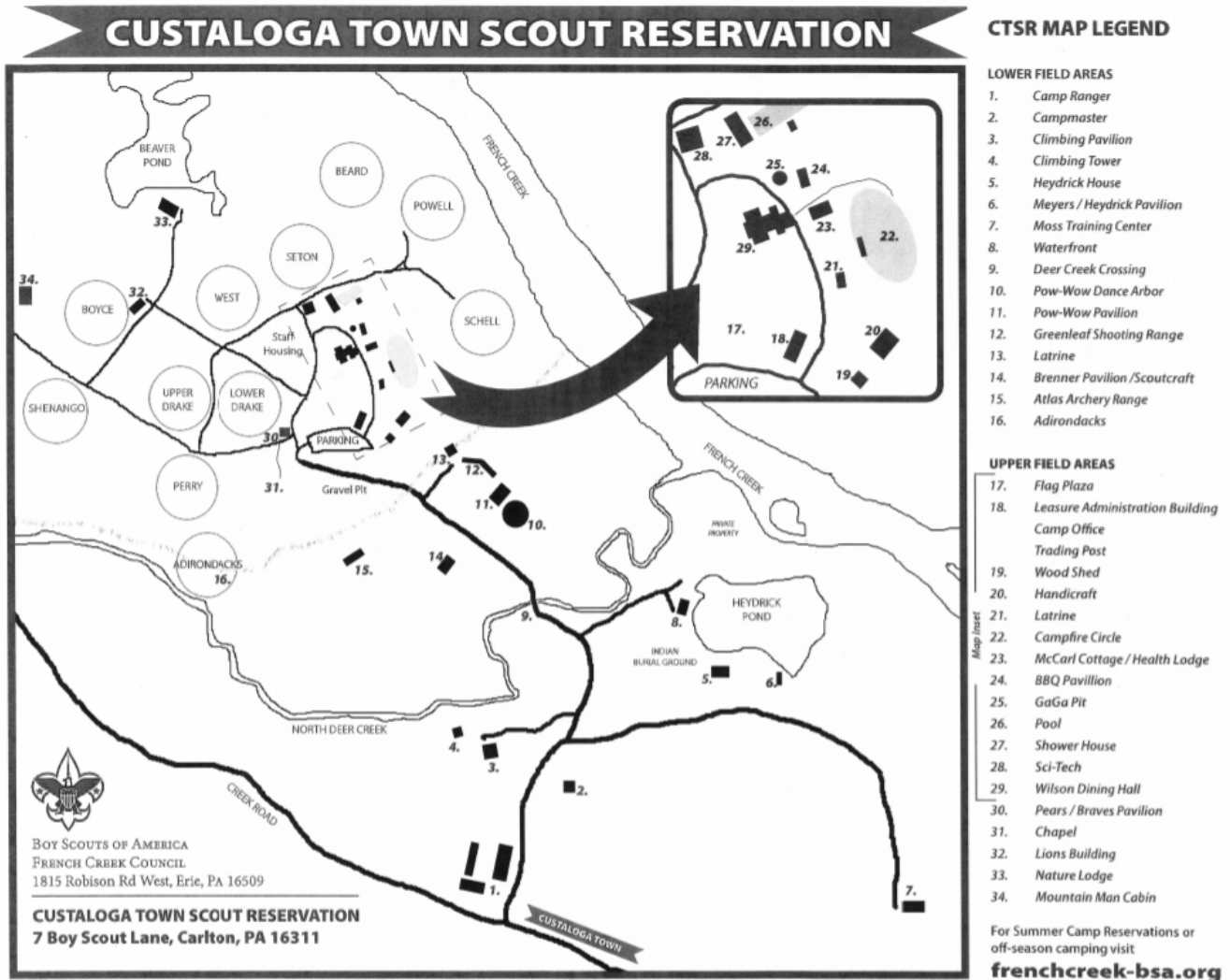
For driving directions search:
Custaloga Town Scout Reservation - 7 Boy Scout Ln, Carlton, PA 16311

ENGAGE welcomes all BSA registered youth (ages 14 – 20) and adult members of Venturing Crews, Scout Troops, Sea Scout Ships and Explorer Posts.

EXPERIENCE TRACKS & OTHER INTERESTS

- Project Management, Mentoring, and Goal Setting and Time Management
- First Aid/ CPR/ AED
- Leave No Trace Trainer
- Conservation Ethics (opportunity to earn the Outdoor Ethics Awareness Award)
- Officers' Position Training
- Trainers' Edge
- Chainsaw Training (Adults only)
- Saturday evening fellowship and fun.

CUSTALOGA TOWN SCOUT RESERVATION MAP



CHECK-IN PROCEDURE

Upon arrival, the **Crew President and Advisor** should report to the **Dining Hall in Upper Camp** to check-in your unit. Please send only the Crew President and Advisor to reduce crowding at check-in. At check-in please come with the following items for every member that is present and attending ENGAGE. These items will be collected and maintained by the staff for ENGAGE and will be returned to your unit upon check-out:

- Unit Roster for your unit (include all names for both youth and adults attending the event)
- BSA Medical Forms Parts A & B for each participant (all youth and adults)

All those in attendance must be registered members of B.S.A.

At this time the event staff will direct you to where your unit will be able to unload your gear. Units are permitted to take one vehicle down to their camp site to help with unloading gear. After all gear is unloaded vehicles must be moved to the designated parking area(s).

Check-In time is 6:00 PM - 10:00 PM on Friday. No crew should arrive before 6:00 PM on Friday. If you plan to arrive after 10:00 PM please contact Bonnie Hubauer at engage@ne4venturing.org.

At check-In each crew will be required to sign up for a camp clean-up assignment to be completed before check-out Sunday morning.

CHECK-OUT PROCEDURE

Please do not pack up your crew and leave on Sunday without officially checking out. A staff member will be assigned to each crew for check-out to inspect the site where your crew stayed as well as to inspect the assigned clean-up assignment. **Crews wishing to depart before 10:00 AM on Sunday should inform the administration staff at check-in.** You will receive your BSA Medical Forms upon completion of the check-out process.

PRESIDENT OR YOUTH DESIGNEE / ADVISOR MEETINGS

- Friday – 10:00 PM at Wilson Dining Hall. At this meeting we will discuss the following day's activities.
- Saturday – 10:30 PM at Wilson Dining Hall. At this meeting we will discuss the check-out procedure, campsite/cabin inspection, and assigned clean-up assignment for each group. Bring your ideas for what your crew would like to see at QUAD 2020!

CAMPSITES AND CABINS

Campsites and cabins will be available to all participants. On your registration form please specify your unit's choice of accommodations. Participants are expected to bring tents and personal camping gear. If requesting cabin space, bunks will be assigned as registrations are received and may fill up, so get your registration and payment in early. Please contact us with any questions, special needs, or concerns in regard to camping/cabin accommodations.

HEALTH FORMS

All participants, youth and adult, are required to bring their current BSA Annual Health Form parts A & B.

MEALS / DINING

Meals will be served in the dining hall and include Friday night snack, Saturday meals (3) and snacks, and Sunday breakfast. Please contact us with any questions, special dietary needs including food allergies, in regard to the meals being served. Venturing/Scouts BSA Field uniforms are required for breakfast and dinner.

RESTROOMS AND SHOWERS

Participants are expected to use their designated toilet and shower facilities at Custaloga Town Scout Reservation. The facilities will be designated in one of four categories: **Male - 18 & Over**, **Male - Under 18**, **Female - 18 & Over**, and **Female - Under 18**. Toilets and Shower facilities are located around camp. Latrines will also be marked as **Male** or **Female** only throughout the camp; please respect these designations. Further, please be respectful to those who will use the facilities after you. Anyone caught defacing any of these restrooms or showers will be asked to leave immediately.

TRASH

All participants are encouraged to use reusable items and to recycle items when you return home. There will be trash disposal available, but units must bring their own trash bags for their campsite.

BEHAVIOR

All participants, staff and guests should conduct themselves in a way that upholds the Scouting Oath and Law. Anyone found defacing the property or not following the principles of the ENGAGE Code of Conduct will be dismissed from ENGAGE immediately. The ENGAGE Code of Conduct is located at the end of this participation guide.

TOBACCO / SMOKING

It is the policy of the Boy Scouts of America that leaders should not use tobacco products in any form in the presence of youth members and that French Creek Council does not allow tobacco products on camp property. It should also be noted that participants found with any illegal or items not permitted at camp will be asked to leave ENGAGE immediately and the proper authorities will be notified.

SCOUTS OWN / INTERFAITH SERVICE

Please bring your Crew/Troop Field Uniform to wear for Sunday's Scouts Own / Interfaith Service, following breakfast.

DRESS CODE

The preferred attire during the event is a Venturing or Scouting Activity Uniform (Class B), unless otherwise noted to wear Field Uniform (Class A). All participants are expected to dress appropriately throughout the entirety of the event. Advisors will be held responsible for their youth and their dress. Any clothing referring to alcohol, drugs, sex and/or any other inappropriate subjects, or is determined to be revealing is unacceptable. Anyone that is wearing clothing deemed inappropriate will be asked by ENGAGE staff to change clothing. This applies to anytime during the weekend event.

OTHER CAMP POLICIES

- For your own protection when hiking to and from any area around camp, sturdy **closed toe-shoes** (boots, sneakers, boat shoes, etc.) are **REQUIRED**. Open-toe shoes are **ONLY** permitted in the shower houses.
- Please do not cut down any trees. Cutting of live or standing timber is prohibited. It is dangerous and could cause injury to campers or camp property.
- The ENGAGE staff and Custaloga Town Scout Reservation are not responsible for lost items or stolen items. While a Scout is Trustworthy, please make sure to keep all of your valuable items close by or consider not bringing them to the event. If you find a lost item, please give it to a ENGAGE staff member.

ENGAGE CODE OF CONDUCT

- ✓ I understand that the unit's adult leadership is responsible for the supervision of its membership in respect to maintaining discipline and security, and the participant Code of Conduct.
- ✓ I will demonstrate respect for unit and Custaloga Town Scout Reservation property and be personally responsible for any loss, breakage, or vandalism of property as a result of my actions.
- ✓ While participating in activities, I will obey the safety rules and instruction from all supervisors and staff members.
- ✓ I will refrain from the use of any illegal substances such as drugs, alcohol and cigarettes; as well as fireworks, sparklers and smoke bombs.
- ✓ I will refrain from the use of inappropriate language, music, games and reading materials. I understand that gambling in any form is prohibited.
- ✓ I will refrain from inappropriate sexual behavior. In addition, I will not engage in public displays of affection.

- ✓ I understand that violence or threat of violence may constitute grounds for dismissal.
- ✓ I will follow the principles of Leave No Trace when participating in activities.
- ✓ I understand that any violation of the ENGAGE Code of Conduct will result in my dismissal of Camp without refund from the Juniata Valley Council and the Northeast Region Area 4 Venturing Officers' Association.
- ✓ Crew Advisors (Scoutmasters) are ultimately responsible for the actions of their Venturers (Scouts) and will seek to provide a safe scouting environment for the members of their crew (troop).
- ✓ Venturers (Scouts) will seek to provide a safe scouting experience for their fellow Venturers (Scouts) and work with their Advisors (Scoutmasters) to maintain a mutual understanding and respect between the Advisor, Staff, Camp, and their fellow peers.

CONTINGENT AND UNIT REGISTRATION PROCEDURES

Online registration is required and can be completed by going to www.ne4venturing.org/engagereg.

Juniata Valley Council accepts: **CHECKS & MAJOR CREDIT CARDS**

After registering you will have the option to pay online or mail in a check. Checks need to be made payable to Juniata Valley Council and mailed to BSA 9 Taylor Drive, Reedsville, PA 17084.

If paying online, a 3% transaction fee will be added to all registrations.

The on-time registration fee for ENGAGE is **\$45 per person (+\$8 if you are attending First Aid/CPR/AED)**

CABIN accommodations are dormitory style (separate male and female cabins).

REMEMBER TO BRING THE FOLLOWING FOR CHECK-IN:

- Unit Roster Form (last page)
- BSA Annual Health Form Part A & B

If you anticipate a lack of adult leadership, we can help. Please contact Bonnie Hubauer at engage@ne4venturing.org.

Refund Policy: Full refunds are available if requested by **October 4, 2019** - Refunds are not possible after that date.

EXPERIENCE TRACKS COURSE DESCRIPTIONS

Project Management, Mentoring, and Goal Setting and Time Management

This training is designed to prepare Venturers to effectively manage projects. It leads them through each essential step, including initiating, planning, executing, controlling, and closing. Mentoring is a form of leadership and can be performed in a variety of circumstances throughout the Venturing program. This training is designed to help Venturers understand how to mentor other members of the crew and appreciate the role mentoring plays in personal growth and leadership for both the mentee and mentor. The goal setting and time management course introduces established methods for improving a Venturer's ability to effectively manage a daily timeline in his or her life.

First Aid/ CPR/ AED

The first half of this course covers basic first aid. You will see how to treat minor injuries and illnesses, and learn how to recognize and respond to life-threatening emergencies. Your actions in those first few minutes can provide comfort and reduce pain, and avoid further injury – you may even save a life! The second half of this course focuses on CPR. You will learn how to recognize cardiac arrest, use of an automated external defibrillator (AED), and providing chest compressions. Training also includes rescue breathing for a victim that is not breathing, and emergency care for a choking victim. This training is the First Aid requirement for the Discovery Award.

Leave No Trace Trainer

Participants in the two-day Trainer Course learn Leave No Trace skills and ethics as well as techniques for effectively sharing these low impact practices. Research has shown that this course significantly improves participant knowledge and understanding of how Leave No Trace protects the outdoor places we love.

Conservation Ethics

Venturers and Venturing Advisors interested in learning more about outdoor ethics should begin by exploring the Outdoor Ethics Awareness Award. Through this course, Scouts will have the opportunity to earn the Outdoor Ethics Awareness Award, while completing some Hornaday Award requirements. Before coming to Engage, please complete the following online courses and bring the completion certificates with you:

- Leave No Trace - <http://Int.org/learn/online-awareness-course>
- Tread Lightly! - <https://tread-lightly.teachable.com/p/online-awareness-course>

Officer Specific Training

These instructor-led courses are designed to help Scouters learn how to effectively carry out their Scouting roles. In most cases, completing the course will make a Scouter "trained" for the role(s) covered in the course.

Trainers' Edge

The Trainer's EDGE replaces the Trainer Development Conference (BSA 500) as the required train-the-trainer course for Wood Badge and NYLT staffs. The purpose of the Trainer's EDGE course is to provide and help develop the platform skills of a trainer. It is meant to supplement the practice offered through Wood Badge and NYLT staff development, with a focus on the participant, while raising the level of skill a trainer brings to the staff experience. Only practice can polish these skills, but this course is intended to "train the trainer" on behaviors and resources while offering hands-on experience in methods and media.

Chainsaw Training

Operating a chainsaw is inherently hazardous. Proper maintenance, personal protective equipment, and correct technique are critical components of safe chainsaw operation. Potential injuries can be minimized by using proper personal protective equipment and safe operating procedures. Must be 18+.

ENGAGE 2019 – TENTATIVE PARTICIPANT SCHEDULE

| | Program | Time | Location | Uniform |
|----------|---------------------------------|------------------|---------------------|-----------------|
| FRIDAY | Check-In / Camp Set Up | 6:00 – 10:00 PM | Dining Hall / Sites | |
| | Open House / Training | 7:00 – 10:00 PM | | |
| | Cracker Barrel | 9:00 – 10:00 PM | Dining Hall | |
| | Officer and Advisor Meeting | 10:00 – 10:15 PM | Hallstrom | |
| | Lights Out | 11:00 PM | Campsites/Cabins | |
| SATURDAY | Wake-Up | 7:00 AM | Campsites/Cabins | |
| | Flags | 7:15 AM | | Field (Class A) |
| | Breakfast | 7:30 AM | Dining Hall | Field (Class A) |
| | Training Tracks | 8:30 – 11:30 AM | | |
| | Lunch | Noon | Dining Hall | |
| | Training Tracks | 1:30 – 5:30 PM | | |
| | Dinner | 6:00 PM | Dining Hall | Field (Class A) |
| | OA Introduction | 7:00 – 8:00 PM | | |
| | COPE or Shooting | 8:00 – 10:30 PM | | |
| | Cracker Barrel | 9:00 – 10:00 PM | Dining Hall | |
| | Officer and Advisor Meeting | 10:30 – 10:45 PM | Dining Hall | |
| | Lights Out | 11:00 PM | | |
| SUNDAY | Wake-Up | 7:45 AM | Campsites/Cabins | |
| | Flags | 8:15 AM | | Field (Class A) |
| | Breakfast | 8:30 AM | Dining Hall | Field (Class A) |
| | Scouts Own / Interfaith Service | 9:00 AM | Dining Hall | Field (Class A) |
| | Complete Trainings as Needed | 9:30 AM | | |
| | Camp Tear Down / Check-Out | 10:00 AM | Campsites/Cabins | |

Some tracks may take longer (they could start Friday night or end Sunday morning)

Watch our Facebook page for updates - <http://www.facebook.com/ne4avo>
 An Engage 2019 Program and Schedule will be provided for each participant at the event check-in.

WHAT TO PACK FOR ENGAGE

To help guide everyone as to what to bring, the Area 4 VOA has created a baseline packing list. It's not complete, but we hope that it will remind you of some easily forgotten items.

- Driving directions to Custaloga Town Scout Reservation
- Cell Phone
- Power strip and charging cables (for group charging purposes - not everyone will need a power strip if we share resources)
- Parts A & B of the BSA Annual Health and Medical Form, including a copy of their medical insurance card. Forms will be checked during check-in and the Area Leadership will keep them for the duration of the event.
- Venturing Field Uniform (BSA Official - Green Shirt and Grey Pants) OR Activity Uniform (Class B, your crew's approved uniform)
- Warm Clothing
- Hygiene Items
- Thermal Base Layer
- Appropriate boots or shoes for outdoor activities
- Rain Gear
- Warm Sleeping Bag
- Water Bottle(s)
- Two Pens or Pencils
- A notepad or paper
- Flashlight

Please bring at least these items! Pack as much as you would like, just make sure the above is packed.

UNIT ROSTER FORM

(Required at Check-In)

Council Name: _____ | Unit Number: _____ | Unit Leader: _____

| | NAME | Y AP A | M F | ADDRESS | PHONE | EMAIL |
|-----|------|------------|-------|---------|-------|-------|
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| 13. | | | | | | |

Y (Youth) | AP (Adult Participant) | A (Adult) **M (Male) | F (Female)**